

Need Tech Support?

It's closer than you think. The Help Desk icon is located on the desktop of our computers.



From here, it is very simple.

1. At the top of the screen, next to your name, click on **“Submit a Request.”**
2. Select the issue you're experiencing from the drop-down menu.
3. Simply go through the steps and respond to each question.

Here is the link:

<https://helenaschools.zendesk.com/hc/en-us>

If you're unable to open any applications from the desktop or from saved bookmarks, visit the Helena Public Schools website and use the Digital Learning Portal – this is the alternate way to access them.

<https://helenaschools.org/remote-learning/remote-learning-tools/>

Sending Documents to the Printer:

When printing in the library, any and all printing for students and staff must go to the printer named

HH LIBRARY COPIER on universalprint

unless other arrangements are made with the librarians.